

Commission Announces Process to Appoint Successor to Gael Tarleton

Commission Seeks to Complete Process by Mid-March

12/19/2012

The Port of Seattle Commission announced at their last meeting the outlines of the process and the timing for identifying and appointing a successor to fill the vacancy on the Port Commission created when Commissioner Gael Tarleton resigns from the Port Commission on Jan. 31, 2013. On Nov. 6, Tarleton was elected to represent the 36th legislative district in the Washington State House of Representatives.

Under State law, the Commission will have 90 days to appoint a successor. The decision will be taken by majority vote at a Commission meeting. Tarleton's successor will serve until the November 2013 general election when a candidate will be elected to complete her term that expires on Dec. 31, 2015.

"We are undertaking an ambitiously open process to fill this vacancy and continue the momentum of our Century Agenda," said Tom Albro, Port of Seattle Commission president. "The Commission will alter the schedule if necessary to ensure we have a robust process, but we believe our schedule allows opportunities for public comment and a thoughtful review of interested candidates."

The process and proposed schedule announced by the Commission today:

- Dec. 19, 2012 – Outline of the appointment process is announced.
- Jan. 10, 2013 – Notice of the vacancy issued. Applicants will have 15 business days, excluding holidays, to submit their application materials to the Commission.
- Jan. 22, 2013 – Town hall-style meeting at Seattle-Tacoma International Airport for interested individuals to ask questions about the appointment process and learn more about Port of Seattle, the role of Port of Seattle Commissioner, the Century Agenda and other related topics of interest.
- Jan. 31, 2013 – Commissioner Tarleton resigns from the Port Commission.
- Feb. 1, 2013 – Application materials due by noon. 90-day time period begins for Commission to appoint a successor.
- Feb. 2-3, 2013 – Commissioners will determine a list 20 semi-finalists from the applicants.
- Feb. 4, 2013—Semi-finalists will be notified and announced.
- Feb. 5, 1 pm, 2013 – Semi-finalists will be asked to address the Commissioners for two minutes at the Feb. 5 Commission meeting, or submit a written statement. The meeting begins at 1 p.m. and is held at 2711 Alaskan Way (Pier 69) in Seattle, WA.
- Feb. 12, 2013 – The Commission will announce a slate of up to six finalists.
- Feb. 26, 27, 2013 – Moderated public town hall meetings in King County for finalists to introduce themselves and engage in a Q & A session.

- March 2013 – The Commission votes to appoint the new Commissioner at one of the scheduled public Commission meetings.

Find information on the [selection process](#) and [application materials](#) here.

Visit the [Commission homepage](#) and [Century Agenda](#) page here.

About the Port of Seattle

Founded in 1911, the Port of Seattle owns and operates Seattle-Tacoma International Airport, four container cargo terminals, two cruise ship terminals, four public marinas, and manages a number of real estate assets for financial return and economic advantage. The port's operations currently help create nearly 200,000 jobs and \$7 billion in wages throughout the region.

Over the next 25 years, the port's "Century Agenda" seeks to create an additional 100,000 jobs through economic growth while becoming the nation's leading green and energy-efficient port. Learn more at <http://www.portseattle.org>.



Commissioner Appointment – Informational Forum, Q&A
(format, time, and program subject to update)

Proposed Date: Tuesday, January 22

Time: 5:00 pm

Proposed Location: Sea-Tac International Airport

Program: 5:00 pm Welcome remarks
Executive presentations
5:30 pm Commission presentations
6:00 pm Audience Q&A
Closing remarks

Format: Presentations and questions

Commissioner Appointment – Candidate Forums
(format, time, and program subject to update)

Proposed Dates: Tuesday – Wednesday, February 26 & 27 (two meetings)

Time: 6:00 – 8:30 pm

Proposed Locations: One in South King County and one in Seattle; locations tbd

Program: 6:00 pm Guest sign in
Informal reception with Commissioners and Candidates
6:30 pm Welcome Remarks
Brief description of Century Agenda and appointment process
6:45 pm Candidates provide 3 minute self-introduction and interest statement
7:00 pm Moderator poses 3-5 questions for 2-minute candidate response
7:45 pm Moderator opens for Q&A from audience.
8:20 pm One minute closing remarks from each panelist.

Format: “Town Hall” format with moderator

Port of Seattle Commission

Candidate Application Materials and Instructions

The following items must be submitted with your completed application as separate documents:

- Cover Letter (with current address and contact information, no longer than one page)
- Resume (no longer than two pages)
- References (at least 4 references, both personal and professional)
- Completed Port Commission Candidate Questionnaire (please use questionnaire included below)

Applications must be submitted between January 10, 2013 and February 1, 2013 by 12:00 p.m. (noon). *Application submitted outside of this timeframe will not be considered.*

Applications must be submitted by email to an address that will be posted on this site on January 10, 2013.

The slate of four to six finalists who will be announced on February 12, 2013 and background and reference checks will be completed before February 26, 2013.

